



Policy Name: Board and Committee Expenses

Number: GP-6

Policy Type: Governance Process

Date Approved: April 21, 2009

Board members shall be paid an honorarium and expense allowance for Board and committee meetings attended, as well as any meeting attended at the direction of the Board.

1. Honoraria shall be as follows:
 - 1.1. To recognize time spent at regular and special board meetings, \$200 per month in which a board meeting is held for each board member except the President, and \$400 for the Chair.
 - 1.2. \$60 per diem for any committee meetings of 4 hours or less, and \$120 for any committee meeting over 4 hours, whether in town or out of town, for each board member except the President. Board members who are College employees will not receive this honorarium for meetings during working hours when they are normally compensated by the College.
 - 1.3. No honorarium will be provided for attending conferences or conventions.
2. Expenses shall be reimbursed consistent with the College's internal travel expense and hosting policies (Policy 6.27, 6.19).
3. Travel expenses for attending board retreats, Alberta Board Workshops, conferences and conventions will be covered.
 - 3.1. Board members may attend one convention per Academic year prior to the expiration of a board member's last term.
4. Upon completion of a board member's term, the board member's contribution will be recognized by provision of a retirement gift to a value of \$50 for each year of service.
5. The additional responsibilities of the Board Chair will be recognized by an additional gift value of up to \$50 for each year of service as Board Chair.